1. About Sydney College of Divinity

The Sydney College of Divinity is a leading Christian theological education provider, offering high quality, accredited awards to equip people for effective professional and lay ministry in a rapidly changing environment.

The Teaching Bodies of the College:- Australian College of Christian Studies
Australian College of Ministries
Booth College
Catholic Institute of Sydney
Nazarene Theological College
NSW College of Clinical Pastoral Education
St Andrews Greek Orthodox Theological College
St Cyril's Coptic Orthodox Theological College
SCD Korean School of Theology
.   SCD Graduate Research School

commit themselves to sustain a program of excellence in Higher Education, integrating best practice in adult teaching and learning with theological enterprise, and seek to foster self-directed and lifelong learning among their students. This extends to actively encouraging graduates to engage in further study and research, both within the College and in other institutions of higher learning.

For further information about each of the teaching bodies, go to the SCD website (www.scd.edu.au) and select Member Institutions, KST or Graduate Research School. Make direct contact with these entities for further information about which SCD courses and units are offered by them, enrolment dates, and open days or orientations.

2. Admission criteria

A. Applicants with higher education study

Each SCD course has its own particular admission criteria. These can be viewed on the SCD website (www.scd.edu.au): select Courses.

Students who have completed undergraduate higher education awards would be admitted into the SCD Bachelor program (with possible credit) or the SCD Graduate Certificate in Arts or Graduate Certificate in Leadership or Graduate Diploma of Arts or the Master of Divinity program. If the undergraduate higher education study has been in a Theology-related discipline further SCD Master level awards (Master of Arts and Master of Theology) would be possible. Previous study in Theology-related disciplines would be considered for further credit.

Students who have completed postgraduate higher education awards (not in a Theology-related discipline) would be admitted into the SCD Graduate Certificate in Arts or Graduate Diploma of Arts or Master of Divinity. If the postgraduate award is in a Theology-related discipline then admission into research degree programs could be possible.

B. Applicants with vocational education and training (VET) study

Students who have completed Certificate IV, Diploma and Advanced Diploma awards would be admitted into the SCD Diploma and Bachelor program. If the VET study was in a Theology-related discipline credit would be granted.

Students who have completed VET Graduate Certificate or Graduate Diploma award in a theological discipline would be admitted into the SCD Master of Arts.

C. Applicants with recent secondary education (within the past two years)

Australian Year 12 students

Students completing year 12 with no ATAR are eligible to enrol in the Diploma of Ministry, Diploma of Theology and Diploma of Christian Studies. Year 12 students with an ATAR equal to or greater

than 65 are eligible to enrol in the Associate Degree of Christian Thought and Practice, the Bachelor of Ministry and the Bachelor of Theology.

ATAR-related adjustments
There are no ATAR - related adjustments.

Criteria that may apply in addition to ATAR
There are no further criteria to be considered in addition to ATAR.

Other admission options
Mature-age entry is a further option for school leavers. For the student who has reached the age of 20 years admission into the Diploma of Ministry and Diploma of Theology is permitted. For the student who has reached the age of 21 years admission into the Diploma of Christian Studies, Associate Degree of Christian Thought and Practice, Bachelor of Ministry and Bachelor of Theology are options.

Interstate Year 12
Admission criteria for Interstate year 12 students is the same as for NSW students. The state-based university entry score is converted to an ATAR. For a student from Queensland, the OP cut-off is 16 or less for admission into the Associate Degree of Christian Thought and Practice, the Bachelor of Ministry and the Bachelor of Theology.

D.   Applicants with work and life experience
Mature-age entry into undergraduate courses is available to potential students aged 20 and over. Professional entry into the Graduate Certificate is available to potential students who have considerable professional senior ministry experience (at least 5 years in a senior leadership role). This is detailed in the SCD Handbook under 'Admissions', to be found on the SCD website (www.scd.edu.au) .

Finished secondary education more than two years ago
Students with a qualifying ATAR are eligible for admission into undergraduate course up to 5 years after they complete year 12. At this point mature-age entry would apply – 20 years old for Diploma of Ministry, Diploma of Theology – and 21 years old – Diploma of Christian Studies, Associate Degree of Christian Thought and Practice, Bachelor of Ministry and Bachelor of Theology.

Bridging and enabling course entry
There are no bridging or enabling courses that lead to entry into SCD awards.

3.   Additional information

Aboriginal and Torres Strait Islander people
Aboriginal and Torres Strait Islander people are welcome to apply for admission and are treated equally with all other admissions.

Domestic applicants with overseas qualifications
The equivalence of overseas qualifications to Australian qualifications is evaluated with the help of the Government's Country Education Profiles (CEP). The equivalence is then used to match against the admissions requirements for entry into SCD awards

English language proficiency
If students have undertaken their previous studies in an overseas country, they may have to provide proof of proficiency in English to gain entry into a Sydney College of Divinity award.

Students *do not have to provide proof of proficiency in English* if they have:

- completed an accredited award in English at one AQF level below the award that they are seeking admission into; or

- have successfully completed senior secondary study in English; or

- have successfully completed at least one year of full-time university study in English in the field of Humanities.

Students *must provide proof of proficiency in English* if they have undertaken all their **qualifications in a language other than English.**

Those students who have not completed previous studies in English may demonstrate proficiency in English by completing an IELTS test (or equivalent). The test results required for admission are as follows:

Award	IELTS Result
Diploma of Theology Diploma of Ministry	6.0 or greater overall, with no score less than 5.5 in each band of the test. Provisional admission may be granted for an overall score of 5.5 with no score less than 5.5 in each band. All course units must be passed in the first 2 semesters of enrolment for the provisional status to be removed. If this requirement is not met the admission is cancelled.
Diploma of Christian Studies Associate Degree of Christian Thought and Practice Bachelor of Theology Bachelor of Ministry	6.5 or greater overall, with no score less than 6.0 in each band of the test. Provisional admission may be granted for an overall score of 6.0 with no score less than 6.0 in each band. All course units must be passed in the first 2 semesters of enrolment for the provisional status to be removed. If this requirement is not met the admission is cancelled.
BTh (Hons), BMin (Hons) and all Postgraduate Awards	7.0 or greater in all bands of the test.

4. How to apply

Application for admission into SCD undergraduate and postgraduate coursework courses is made directly with the Teaching Bodies of the SCD. The contact detail for each Teaching Body is available on the SCD website. Once an application is received, the Teaching Body processes the application in light of the entry criteria for the award in question and then submits a request for admission to the SCD. This request is then reviewed by the SCD's Student Support and Administration Committee (SSAC) (meeting every month) and on receiving approval the Teaching Body advises the student.

5. Enrolment

Once a student's admission has been approved by the SCD's Student Support and Administration Committee the Registrar of the admitting Teaching Body advises the student of their successful

entry (or otherwise) into an SCD course. This is followed by unit registration, for the subject's the student wants to study, with the Registrar of the Teaching Body.

Credit

If the student has completed prior study an application for credit can be lodged with the SSAC by the Teaching Body Registrar on behalf of the student. The decision of the SSAC will be communicated to the student by the Registrar of the Teaching Body.

Recognised Prior Learning.

For coursework students, application for credit for skills and knowledge from work and life experience is available. This is made through the Teaching Body and involves the student putting together a portfolio of documents that show how the skills and life experience align with units within the student's proposed course of study. Application forms are available from the Teaching Body Registrar. Approval is granted by the SSAC and communicated to the student by the Teaching Body Registrar.

Deferral

Application for deferral is made directly with the Registrar of the SCD Teaching Body.

Tuition Fees

Tuition fees are due prior to the commencement of a unit of study. If a student withdraws prior to the Census Date the tuition fees are refunded and no academic penalty incurred. If the student withdraws after the Census Date the tuition fees are not refunded and a fail grade is recorded for the unit.

8.Student profile

The table below gives an indication of the likely peer cohort for new students. It provides data on students that commenced undergraduate study and passed the census date in Semester 1 2017 and includes those admitted through all offer rounds, across all Australian campuses, and international students studying in Australia.

Applicant background	Semester one 2017	
	Number of students	Percentage of all students
(A) Past higher education study	34	34%
(B) Past vocational education and training (VET) study	18	18%
(C) Recent secondary education: • Admitted solely on the basis of ATAR (regardless of whether this includes the impact of adjustment factors such as equity or subject bonus points)	4	4%
• Admitted where both ATAR and additional criteria were considered (e.g. portfolio, audition, extra test, early offer conditional on minimum ATAR)	-	-
• Admitted on the basis of other criteria only and ATAR was _not_ a factor (e.g. special consideration, completion of HSC with no minimum ATAR requirement)	34	34%
(D) Work and life experience (Admitted on the basis of previous achievement other than the above)	-	-
International students	10	10%
All students	*100*	*100.0%*

9. Where to get further information

SCD Website: www.scd.edu.au for further information about the Sydney College of Divinity and its appeals and grievance processes.

TEQSA National register : www.teqsa.gov.au/national-register

QILT Website: www.qilt.edu.au