

**Research Degree Progress Report**

**Semester: ..... Year: .....**

**Process:**

1. The **Supervisor** should complete and sign their sections of the form giving consideration to any insights or comments from the Associate Supervisor.
2. The **Candidate** should complete and sign their section of the form, after conversation with the Supervisor regarding their remarks (if thought necessary).
3. The **Candidate** should then forward the completed form (double signed by both the Supervisor and the Candidate) to the SCD Director (Research) for final approval, by the last day of semester. A copy should also be sent to the Supervisor.

Name of candidate: .....

Commencement date: .....

Award: .....

Name of supervisor: .....

Name of associate supervisor: .....

Thesis Title: .....  
.....  
.....

**1. Number and frequency of supervisory consultations this semester: .....**

*Candidate's comments:*

*Supervisor's comments:*

**2. Current stage of advancement of the project:** (literature review, proposal, research, or writing stages):

*Candidate's comments:*

*Supervisor's comments:*

**3. Quality of the supervisor-candidate relationship (*please circle response*):**

*Candidate's assessment:* Very good      Good      Satisfactory      Unsatisfactory

*Comments:*

*Supervisor's assessment:* Very good      Good      Satisfactory      Unsatisfactory

*Comments:*

**4. Satisfaction with progress throughout the semester (*please circle response*):**

*Candidate's assessment:* Very good      Good      Satisfactory      Unsatisfactory

*Comments:*

*Supervisor's assessment:* Very good      Good      Satisfactory      Unsatisfactory

*Comments:*

**5. Expected date of completion**

*Candidate's assessment:*

*Supervisor's assessment:*

**6. Comments on specific areas:**

1. *Has ethics clearance been applied for/ obtained (if applicable)?*
2. *Literature Review*
3. *Methodology*
4. *Development of Proposal*
5. *Proposal Presentation Seminar*
6. *Thesis development*
7. *Conceptualisation of the thesis*

*Candidate's comments:*

*Supervisor's comments:*

**7. Difficulties and areas for improvement:**

1. *Illness:*
2. *Blockages:*
3. *Extension applications:*
4. *Motivation:*
5. *Further skill-development:*
6. *Conceptualisation of the thesis:*

*Candidate's assessment:*

*Supervisor's assessment:*

**DECLARATION**

***Supervisor***

I have discussed this progress report with the associate supervisor (where appropriate), the candidate (where necessary) and the SCD Research Director (if required).

Signature (or name) of Supervisor: ..... Date: .....

***Candidate***

I have made my own assessment of my progress since enrolling in my thesis studies, as indicated above, and have discussed my assessment with my supervisor/s.

I have also read my Supervisor's comments in relation to points 1-7 above.

Signature (or name) of Candidate: ..... Date: .....

*Candidate is to forward the completed form to the SCD Research Director and the Supervisor.*

***SCD Research Director:***

I am satisfied/not satisfied that the candidate is making satisfactory progress in his/her research studies.

Signature:

..... Date: .....